

REQUEST FOR QUOTATIONS

OUR REF: MMCZ/RFQ024/2024

To: All suppliers

Closing date: 05/02/2024

Publication Date: 31/01/2024

Closing time: 10:00 hours

Return Quotation to:
Procurement Management Unit
MMCZ Building, 90 Mutare Road
Msasa, Harare

Contact details
+263 (242) - 487 200-4

ITEM	DESCRIPTION OF REQUIREMENTS	QUANTITY	SPECIFICATIONS
1	Supply and delivery of: <ul style="list-style-type: none">• Goods Received Voucher (GRV) Books	10	See attached sample

NB: Your quotation must be in USD.

INSTRUCTIONS AND CONDITIONS

1. Current proof of registration with the Procurement Regulatory Authority of Zimbabwe in the specified category Copy (attach copy of the PRAZ registration certificate)
2. Copy of a valid Tax Clearance Certificate from ZIMRA.
3. 7 working days delivery period.
4. Payment is after delivery in USD\$ Nostro (No Offshore payments)
5. **Clearly State VAT registered or Not VAT Registered NB-** All VAT registered suppliers to indicate their VAT number on the quotation and able to produce fiscal invoices.
6. Bid validity (**must be STATED in days**) (**at least 30 Days**).
7. Quotations must be emailed to proc@mmcz.co.zw in pdf file format.
8. N.B Late submissions will not be accepted. MMCZ does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of any tender.

Supplier: _____

Date: _____

0651

Telephone: _____

Order No.: _____

Delivery Note No.: _____

Invoice No.: _____

QUANTITY	DESCRIPTION	
	<i>SAMP</i>	

Received by (Name) _____

Signature _____

Checked by (Name) _____

Signature _____

Delivered by (Name) _____

Signature _____

