

REQUEST FOR QUOTATIONS

OUR REF: MMCZ/RFQ205/2023

To: All suppliers

Closing date: 27/11/2023

Publication Date: 22/11/2023

Closing time: 1000hours

Return Quotation to
Procurement Management Unit
MMCZ Building, 90 Mutare Road
Msasa, Harare

Contact details
+263 (242) - 487 200-4

ITEM	DESCRIPTION OF REQUIREMENTS	QUANTITY	MINIMUM SPECIFICATION
	Decommissioning of ceiling cassette air conditioners	3	
	Replacement of ceiling cassette	3	12000 BTU
	Supply and fit of air conditioner	1	12000 BTU
	Installation of air conditioners from one office to another	1	
	Repair and servicing of air conditioner	1	LG
	A site visit will be held at our MMCZ head office on the 24 th of November 2023 at 1000hrs		

NB: Your quotation must be in USD.

INSTRUCTIONS AND CONDITIONS

1. Current proof of registration with the Procurement Regulatory Authority of Zimbabwe in the specified category Copy (attach a copy of the PRAZ registration certificate)
2. Copy of a valid Tax Clearance Certificate from ZIMRA
3. Payment is after delivery in USD\$ Nostro (No Offshore payments)
4. **Clearly, State VAT registered or Not VAT Registered NB-** All VAT registered suppliers to indicate their VAT number on the quotation and able to produce fiscal invoices.
5. Bid validity (must be STATED in days) (at least 30 Days)
6. Quotations must be emailed to proc@mmcز.co.zw in pdf file format.
7. N.B. Late submissions will not be accepted. MMCZ does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of any tender.