

REQUEST FOR QUOTATIONS

OUR REF: MMCZ/RFQ188/2023

To: All suppliers

Closing date: 24/10/2023

Publication Date: 19/10/2023

Closing time: 10:00 hours

Return Quotation to:
Procurement Management Unit
MMCZ Building, 90 Mutare Road
Msasa, Harare

Contact details
+263 (242) - 487 200-4

ITEM	DESCRIPTION OF REQUIREMENTS	QUANTITY	Minimum Specification
	Supply and Delivery:		
1	Colour MFP Printer Bidders should clearly state the brands and model number of the printers they are quoting for.	1	<ul style="list-style-type: none"> • Print, copy, scan, email • At least 27ppm (black), 27ppm (colour) print and scan speed • Duplex Printing • Automatic document feeder, 50 sheets • Up to 50,000 pages per month(duty cycle) • Laser or ink • Wifi (Built-in) • USB, RJ45 (Gigabit) • 3 years warranty

NB: Your quotation must be in USD. Bidders to quote for premium brands Bidders should also attach letters showing that they are authorised distributors of the products they are quoting.

INSTRUCTIONS AND CONDITIONS

1. Current proof of registration with the Procurement Regulatory Authority of Zimbabwe in the specified category Copy (attach copy of the PRAZ registration certificate)
2. Copy of a valid Tax Clearance Certificate from ZIMRA
3. Kindly highlight on delivery period.
4. Payment is after delivery in USD\$ (Local Nostro)
5. **Clearly State VAT registered or Not VAT Registered NB-** All VAT registered suppliers to indicate their VAT number on the quotation.
6. Bid validity (**must be STATED in days**) (at least 30 Days)
7. Quotations must be emailed to proc@mmcز.co.zw in pdf format.
8. N.B Late submissions will not be accepted. MMCZ does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of any tender.